

LSCB Policies and Procedures Joint Framework for Dissemination and Implementation

Name of Policy / Procedure	Concerns Resolution Process
Date of Publication	August 2014
Review Date	August 2017
JFDI Level	Level 3 – all agencies

Dissemination and Implementation

Agencies are requested to undertake the following in order to ensure the implementation of this policy:

LSCB	<ul style="list-style-type: none"> • Place on LSCB Website • Within LSCB Bulletin policy section • Send to LSCB Partner Agencies and clusters for dissemination (see below) • Disseminate to Partner Agency Training Leads for inclusion within training • Disseminate via LSCB email • Update relevant training to reflect process. • To explore imbedding within Statutory Multi-agency Meetings • Support Development of OMG
Partner Agencies and clusters	<ul style="list-style-type: none"> • Disseminate process to all staff via appropriate communication channels • Place within own websites / link across to LSCB website • Update in-house policies and procedures to reflect process • Update in-house training to reflect process

Assurance

Agencies will be requested to undertake the following in order to assure the LSCB with regards to the dissemination and implementation of this policy:

LSCB	<ul style="list-style-type: none"> • To seek assurance from partner agencies and clusters that implementation has occurred via short questionnaire within 3 months of policy being disseminated • To monitor all incidents whereby process is escalated to Stage 3 or beyond
Partner Agency and clusters	<ul style="list-style-type: none"> • To provide LSCB with assurance that the above implementation requirements have been completed

Signed




1st September 2014

Chair of LSCB

Chair of P&P Subgroup

Date