



LSCP Policies and Procedures Joint Framework for Dissemination and Implementation

Name of Policy / Procedure	Leeds SCP Children and Young People's Intimate Care Good Practice Guidelines
Version	3
Date of Publication	November 2018
Review Date	October 2021
JFDI Level	Level 2 – Residential settings, Health (LTHT, LCH, LYPFT), Education (SILCs), Nurseries and Childrens Centres. Level 1 – all other agencies.

Dissemination and Implementation

Agencies are requested to undertake the following in order to ensure the implementation of this policy:

LSCP	<ul style="list-style-type: none"> • Place on LSCP Website • Include within LSCP Bulletin - policy section • Send to LSCP Partner Agencies and clusters for dissemination (see below) • Disseminate to Partner Agency Training Leads for inclusion within training • Update relevant training to reflect process
Residential settings, Health (LTHT, LCH, LYPFT), Education (SILCs), Nurseries and Childrens Centres.	<ul style="list-style-type: none"> • Review own agency intimate care guidance in line with this document and update (or adopt this document) as appropriate. • Ensure all staff aware of any updates to own agency guidelines, and that LSCP guidance has been updated, via appropriate communication channels. • Place within own websites / link across to LSCP website as appropriate • Update any other relevant in-house policies and procedures to reflect process • Update in-house training to reflect and changes in guideline.
All other partner agencies and clusters	<ul style="list-style-type: none"> • Disseminate process to all staff via appropriate communication channels for information • Place within own websites / link across to LSCP website as appropriate • Update in-house polices and procedures to reflect process as appropriate • Update in-house training to reflect process as appropriate.

Assurance

Agencies will be requested to undertake the following in order to assure the LSCB with regards to the dissemination and implementation of this policy:

LSCP	<ul style="list-style-type: none">• To seek assurance from partner agencies and clusters that implementation has occurred via inclusion within the Section 11 audit process.
Partner Agency and clusters	<ul style="list-style-type: none">• To provide LSCP with assurance that the above implementation requirements have been completed through the Section 11 audit process.

Signed



Chair of LSCP



Chair of P&P Subgroup

16 November 2018

Date